

TRAINEESHIP EUROTECH UNIVERSITIES ALLIANCE, BRUSSELS OFFICE

We would like to offer an internship opportunity to a trainee for the 4th quarter of 2021 – 2022 (full-time, 38h per week) to contribute to the activities of the EuroTech Universities Alliance Brussels Office.

RESPONSIBILITIES:

- To perform analysis of the existing and newly established Universities Alliances in the EU.
- Contribution to the organisation of the High-Level Event, policy dialogs and workshops
- Support with Media monitoring/analysis & community management
- Small administrative tasks

PROFILE:

- A Master level student from one of the Universities of the Alliance (DTU, L’X, EPFL, TU/e, TUM or Technion).
- University degree or equivalent experience in business studies, communications or public affairs.
- Strong organisational and IT skills (Office 365).
- Strong writing, editing and reviewing skills.
- Fluency in written and spoken English is essential.
- Ability to provide clear and concise deliverables under time pressure.
- Ability to work remotely in an efficient manner would be a strong asset.
- Keen eye for details.
- Self-starter attitude, flexible, efficient and a good team player.

WHAT WE OFFER

- Up to 6 months training opportunity in the Brussels Office
- Remuneration €1000 per month + lunch vouchers.
- Enjoyable working environment in a diverse and dynamic multinational team.
- Full-time traineeship contract under Belgium law.
- Professional development and training.

HOW TO APPLY:

Please send your application (CV + Cover Letter + information about earliest possible starting date) with the subject line “**EuroTech Universities Trainee**” to Tatiana Panteli, Head of Brussels Office (Tatiana.panteli@eurotech-universities.eu).

Deadline: 29th of August 2021 (midnight)

Expected start date: September / October 2021

ABOUT EUROTECH UNIVERSITIES ALLIANCE

The EuroTech Universities Alliance is a strategic partnership of leading European universities of science & technology committed to excellence in research and jointly developing solutions to the grand challenges of society. The members are: Technical University of Denmark (DTU), Ecole Polytechnique Fédérale de Lausanne (EPFL), the Technion, Ecole Polytechnique (L'X), Eindhoven University of Technology (TU/e), Technical University of Munich (TUM).

The EuroTech Universities alliance is a strategic partnership of leading European universities of science and technology committed to excellence in research and education, jointly developing solutions to the grand challenges of society. The alliance combines the complementary strengths of its partner universities to jointly achieve multi-scale initiatives of high impact to society and to industry in an international context. It engages with all societal actors to raise awareness on the opportunities offered by science and technology.

Further Information about our organisation can be found here: <https://eurotech-universities.eu/>

Tatiana Panteli
Head of Brussels Office
EuroTech Universities Alliance